

Rubric score range is Consistently, Usually, In Progress

### Visual Organization

Indented Paragraphs			
Margins are used			
Words are spaced correctly			
It is written neatly			

### Readability

Capital letters are used			
Punctuation: ending marks			
Punctuation: commas			
Spelling			
Use of Complete Sentences			
Word Choice			
Subject Verb Agreement			
Clear concept in each paragraph			

### Process

Prewriting or Brainstorming			
First Draft			
Revision			
Final Draft			
Used their voice/Did not copy			
Followed Assignment directions			
Turned in on time			
Worked independently			